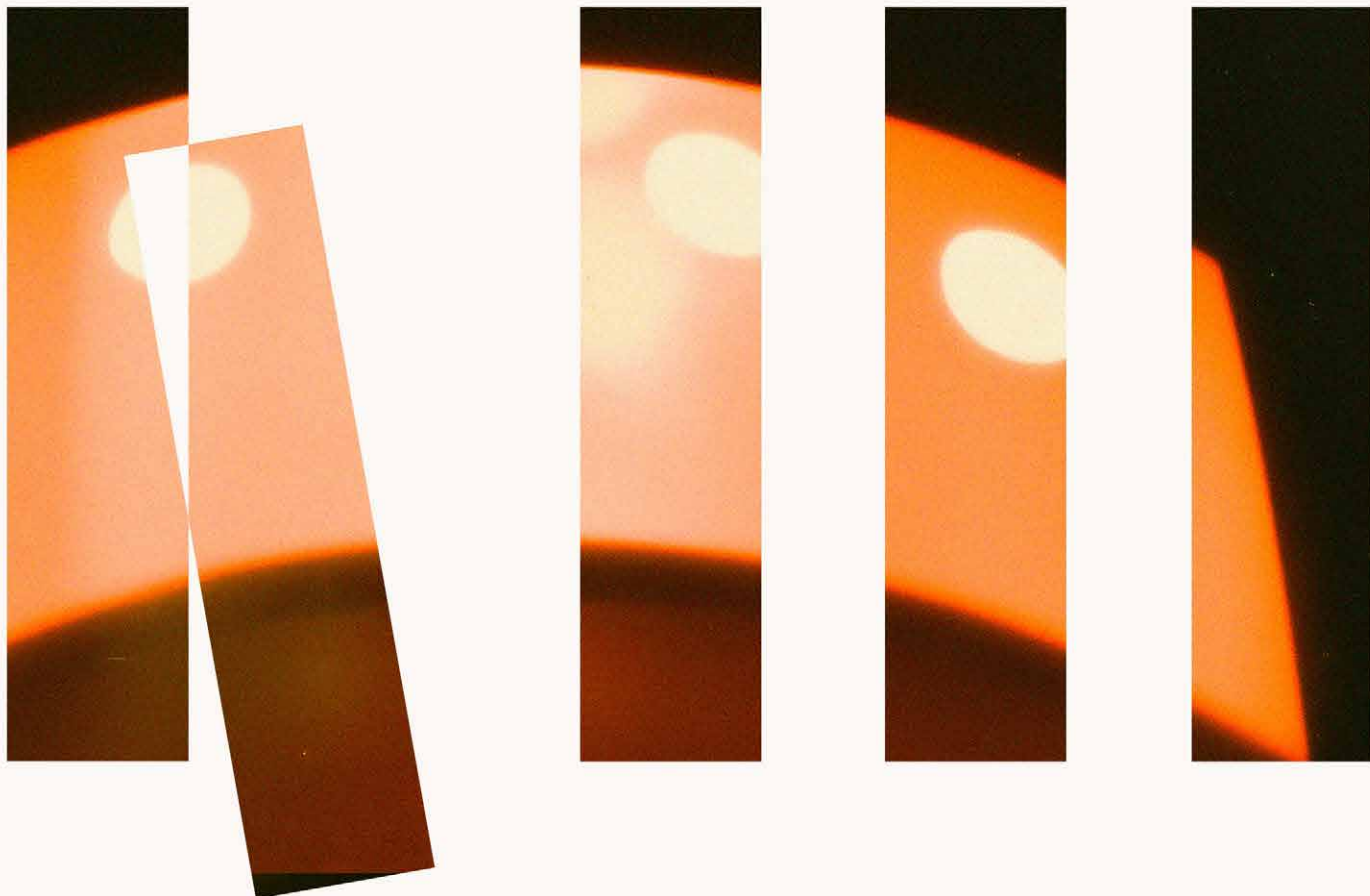




BY APPOINTMENT

VENUES, PRODUCTION & LICENSING

THE DETAILS



"THE ARTS." "MUSIC, LAUGHTER, AND A TOUCH OF MYSTERY."

WHERE THE ENTERTAINERS ENTERTAIN.

EDDIE IZZARD

"CHARMING"

"A SECRET WORLD"

RONNIE WOOD

JUDI DENCH

MUSIC, IMPROVISED

R SAUNDERS

ENTERTAINMENT

Y LINEKER

"EN GEM."

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WORLD BEAT

T GREEN

OF SOHO

DAWN FRENCH

MELESS, IN

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MICHAEL PALIN

SOHO LIVE
MUSIC CLUB

BY APPOINTMENT THE DETAILS

Private and confidential. For qualified clients only.

Our core business is production, so we have prepared these several specific factsheets to avoid too much backwards and forwards when planning your event.

We respect the privacy of our members and guests and so we cannot publicly share the details of our private entertaining. Which is why we are only providing this information privately to qualified prospective clients and request that none of this detail is shared publicly.

No matter how small the event, in our venues our senior production team will see to a unique experience, and one that will far exceed the sometimes demanding entertainment industry who are our predominant clients.

Undercover for over a decade in Soho, a hidden gem...

"Don't tell a soul, this hidden bar is pure magic, all mystery and thrill."

Helena Bonham Carter

Information is correct at the time of printing and prices exclude VAT. Version 26.1. For the latest updates visit www.soho.live/latestpdf. For further information or to enquire please contact concierge@soho.live

THE CLUB MENU

Spring/Summer 26 pricing

Cocktails and refreshments available at Soho Live Music Club venues. A discretionary service charge of 13% is applied to orders from our hosts and is applied as non-discretionary for full venue hire bookings.

BUBBLES

Drink	125ml	750ml
Club Prosecco	12	52
Club Champagne	14.5	78
Club Rosé Champagne		82
Taittinger Brut		105
Veuve Clicquot Brut		145
Dom Pérignon 2013		420
Noughty 0% Sparkling		40

CLUB COCKTAILS £14

Cocktail	Ingredients
Highball	Club Privé Bourbon, Ginger Beer, Lime, Candied Ginger
Bramble	Club Privé Gin, Blackberries, Raspberries, Simple Syrup, Lemon
Soho Negroni	Club Privé Gin, Campari, Vermouth Rosso, Twist of Orange (+£1.5)
Smoked Old Fashioned	Maker's Mark Bourbon, Crushed Brown Sugar, Bitters, Twist of Orange
Rosemary Gin	Club Privé Gin, Rosemary, Cucumber, Lime
Espresso Martini	Kahlúa, Freshly Brewed Espresso, Club Privé Vodka (+£1.5)
House Margarita	Club Privé Tequila, Triple Sec, Agave, Lime, Salted Rim (+£1.5)
Twinkle	Club Privé Vodka, Elderflower Cordial, Lemon Juice, Prosecco
Classic Daiquiri	Club Privé Rum, Lime, Sugar
Cuban Crown	Ron Santiago de Cuba Extra Añejo 8yr, Salted Honey Syrup, Lime (+£1.5)

STUDIO COCKTAILS

A refreshing aperitif or chaser, using premium spirits in a smaller measure (35ml equivalent of 40% ABV).

Cocktail	Ingredients	£
Club Punch	Club Privé Spiced Rum, Apple Juice, Clementine	10.5
Rosemary Gin Sip	Rosemary-infused Club Privé Gin, Tonic	12
Mini Moscow Mule	Club Privé Vodka, Ginger Beer, Lime	12

0% COCKTAILS £11.5

All prepared to taste with fresh fruit.

Drink	Flavour options
0% Cocktail	Berries, Citrus, Elderflower & Basil

SOHO CRAFT BEER

Selected craft beer, served ice cold.

Beer	£
Craft Lager	7
Session IPA	7.5
Seasonal Guest Ale	7.5

CLUB WINE

White	175ml	750ml
Club White	12.5	46
Marlborough Sauvignon Blanc	15	52
Bone Dry Riesling, Von Buhl		60
Gavi Ca Bianca Tenimenti DOCG		64
Pouilly-Fuissé, Vieilles Vignes		70
Rosé	175ml	750ml
Club Rosé	12.5	46
Miraval Provence		58
Red	175ml	750ml
Club Red	12.5	46
Argentinian Malbec	15	52
Shiraz, Midday Somewhere		65
Pinot Noir, Terra Noble		68
B De Biac Bordeaux		89

CLUB SPIRITS

50ml measures are served as standard. Speak to your host for a 25ml measure.
All mixers with spirit purchases are £2.

House spirits	£
Stolichnaya Vodka	12
London Dry Gin	12
Club Privé Select Tequila	15
Ron Santiago de Cuba Carta Blanca	13.5
Club Privé Spiced Rum	11.5
Premium	£
Stolichnaya Elit	15
Tanqueray No.10	12
Patron Silver	19
Ron Santiago de Cuba Extra Añejo 8yr Old	17
Maker's Mark	13

THE SOHO MARTINI £19

Available Wet, Dry or our specialist "Soho" technique with Stolichnaya Elit or Tanqueray No.10 and Mancino Secco.

JOHNNIE WALKER WHISKY BIN

Label	£
Red Label	11
Black Label	13
Double Black Label	15
Gold Label	25.5
Blue Label	52

CHILLED DRINKS

Drink	£
Coca-Cola	5
Diet Coca-Cola	5
Lemonade	5
Orange Juice	5
Apple Juice	5
Still Water	4.5
Sparkling Water	4.5

SMALL PLATES & NIBBLES

Available at Alfie's, Greek St. during show dates, smaller portions recommended for one person.

Full catering and food options for pre-bookings shown on subsequent pages.

	£
Mixed Olives	6
Cheese Board Selection of cheeses served with garnishes and crackers	20
Meat Board Cured European meats served with pickles and crackers	17

Seasonal changes may apply, please let your host know of any allergies prior to ordering.

PRE-PURCHASE ARRIVAL PACKAGES

This reduced pricing is only available when paid in full over 7 days before your booking. Non-transferable and non-refundable. Minimum order quantity (MOQ) 25 persons.

Package	Price	Details
Glass of Prosecco (125ml) on arrival	£10/pp	A glass of our Club Prosecco, perfectly chilled and ready upon arrival.
Bucket of Soho Craft Beers (6 beers)	£34	A selection of Soho Craft Beers, served ice cold in a bucket for the table.
Club Punch Cocktail (250ml) on arrival	£10/pp	A signature mix of Spiced Rum, Apple Juice and Clementine, setting the tone for the evening.
Mini Studio Martini (75ml)	£8/pp	A refreshing selection of fresh fruit, blended with either gin or vodka, served ice cold and elegantly garnished.
Savoury Nibbles, Pretzels, Olives & Crisps	£4/pp	A selection of crunchy pretzels, marinated olives and crisp bites, for effortless snacking.

0% (NON-ALCOHOLIC) OPTIONS AVAILABLE

Non-alcoholic versions of all arrival drinks are available at the same pre-purchase price, offering the same premium experience without the alcohol.

PRE-PURCHASE GIFT BAGS

Make a lasting impression by treating your guests with a Soho Live Music Club gift bag. Pre-purchase for the best value, with the option to add custom messaging or promotional materials inside.

Package	Price	Details
Premium Goodie Bag	£16/ea (MOQ 25)	A premium black gift bag containing a Soho Jazz Club fragranced candle (80g, the signature scent of our clubs) and a wax-sealed gift membership keyring. Combined value £50. You can insert your own messaging, flyer or additional gifts inside.
Gift Membership Envelope	£12/ea (MOQ 25)	A wax-sealed envelope containing an annual gift membership to Soho Live Music Club, granting access to 1,000 live gigs across the year, along with a collectors' metal keyring. Public value £41.

EVENING CATERING

Catering available for Full Venue Hire. From our local neighbourhood experts, to be ordered at least 7 days before arrival. All catering pricing shown is an example and is quoted to order for your event.

GRAPE & FIG'S CHEESE & CHARCUTERIE PLATTER

Serves 8 to 10 · £185

British artisan cheeses and charcuterie, antipasti, nuts, fresh and dried fruits, vegetables, mini wholegrain mustard, honey and chutney pots, topped with seasonal garnishes and served with sourdough crackers.

SOHO'S CHEESE & CHARCUTERIE FEAST

Serves 30 · £395

Only available at Piano Bar Soho, Carlisle St. A generous spread of premium cheeses and artisan charcuterie from top producers, served buffet style on our marble countertop and replenished throughout the evening, with a variety of crackers and accompaniments.

UNION CLUB RESTAURANT CANAPÉS

The Union Club, a few doors along at 50 Greek Street, has been a Soho institution since 1993, a bohemian members' club in a Georgian townhouse and a long standing partner of Soho Live Music Club. Their kitchen produces seasonal modern dishes, expertly crafted and beautifully presented. True to Soho's spirit, the experience is refined yet unpretentious.

A selection of canapés with menu and pricing designed to order. Example pricing starts at £25/pp for a minimum of 80 people. For a substantial provision we suggest 6 canapés per guest, approximately £35/pp for a minimum of 80 people.

Example canapé menu

Raw beef, dripping toast & smoked anchovy

Iberian presa, piquillo pepper

Buttermilk fried chicken, burnt chilli mayo

Tamworth pork belly, nduja & black lager

Crab croquettes, aioli

Confit potato, cod's roe & caviar

Tuna, sesame, soy, chilli & lime

Polenta, goat's cheese & truffle (v)

Butternut squash, pickled mushroom, chicory & sage (vg)

Roast carrot, pistachio dukkha & coriander (vg)

Mushroom arancini & tarragon aioli (v)

WOOD-FIRED PIZZA FROM PIZZA PILGRIMS, DEAN ST.

Pizza Pilgrims serves slow proved Neapolitan pizza with all of their dough made fresh daily and the best ingredients Italy has to offer, to bring you the best possible pizza base going. As any Neapolitan will tell you, it is all about the crust.

Pizza	Description
Marinara (v)	San Marzano tomato, Piennolo del Vesuvio tomatoes, garlic herb oil, oregano & extra virgin olive oil. No cheese, still delicious.
Margherita	San Marzano tomato, fior di latte mozzarella, basil & extra virgin olive oil.
Vegan Margherita (vg)	The Neapolitan classic with vegan burrata, tomato, basil & olive oil.
Bufala Margherita	The Margherita taken up a notch with fresh Mozzarella di Bufala DOP.
Nduja	Nduja di Spilinga DOP, San Marzano tomato, fior di latte mozzarella & basil.
Double Pepperoni & Hot Honey	Two types of pepperoni, San Marzano tomato, fior di latte, basil & house-made hot honey.
Mushroom & Truffle (v)	A ricotta base with fior di latte mozzarella, sautéed mushrooms & truffle oil.
Carbonara	Crispy guanciale, Pecorino Romano DOP, fior di latte, black pepper, al dente spaghetti & egg yolk.
The 8-Cheese (v)	Ricotta, buffalo mozzarella, fior di latte, Gorgonzola DOP, ricotta salata, provola, Pecorino Romano DOP & burrata, finished with smoked chilli jam.
Salsiccia e Friarielli	Italian roasted sausage, wild broccoletti sautéed with garlic & chilli, smoked mozzarella & basil.
Aubergine Parmigiana (v)	Baked aubergine parmigiana, fior di latte mozzarella & basil.

£20 Marinara or Margherita · £24 all others or gluten free

Special requests: please let your host know of any special requests you may have. Gluten free option available.

Presented and served family buffet style with the boxes and side plates. Serving time agreed in advance and cannot be changed on the day, to ensure the presentation is served piping hot.

EXTERNAL CATERING & CORKAGE

Bringing your own catering or wine is possible, with your caterer's staff permitted to use some of our backstage preparation areas. All suppliers must be approved in advance and hold current public liability insurance and food hygiene certification.

Service	Price
External catering service charge	£18 to £25 per guest
Quoted on requirements, minimum 30 guests, paid in advance	
Corkage	£20 per bottle

Corkage is £20 per bottle opened, plus our 13% service charge, agreed and paid in advance. Stock must be delivered at a pre-arranged time. Chilled storage cannot be guaranteed unless agreed in advance.

ALFIE'S STAGE

FIRST FLOOR, 49 GREEK ST. SOHO, W1
6M x 1.5M (2M DEEP IN VOCAL CRESCENT)

CONSOLE FOH

YAMAHA DM3-S CONSOLE
IPAD CONTROL VIA WIFI

PA SYSTEM

2 MIXES FOR STAGE & BAR

STAGE AREA

4X KV2 AUDIO ORBITAL 2X6 SPEAKERS

BAR AREA

4X KV2 AUDIO ORBITAL 2X6 SPEAKERS

PIANO MONITOR

EM ACOUSTICS EMS-61

VOCAL/STAGE MONITOR

EM ACOUSTICS EMS-61

LIGHTING

5 x MAIN BARS RGBW

4 x RGBW LED LIGHTING UPLIGHTS

VISTA CONSOLE

CONTROLLED HOUSE WARM VINTAGE

HALOGEN LIGHTING THROUGHOUT

INSTRUMENTS

YAMAHA C3 STUDIO GRAND PIANO

GRETSCH CATALINA CLUB JAZZ 18" WITH SNARE
(WITHOUT BREAKABLES)

ADDITIONAL INSTRUMENTS AND AMPS AVAILABLE
FROM OUR NEARBY STUDIOS ON REQUEST

AMPS

BOSS KATANA 50- GUITAR AMP

ROLAND STREET CUBE X

MARKBASS TRAVELER

102P 2X10 INCH SPEAKER CABINET

MARKBASS MIRCOMARK

801 60W1X8 BASS COMBO

MARKBASS LITTLE MARK

250 BLACKLINE BASS AMP HEAD

BOSS KATANA 100 GEN 3

1X12 COMBO ELETRIC GUITAR AMP

BOSS KATANA 210 - BASS AMP



RECORDING

RIGGED PANASONIC HD CAMERA

PTZ (WIDE SHOT)

SONY FX3 + LENSES

SONY A7SIII + LENSES

1 X RACK RECORDER

MULTITRACK RECORDING POSSIBLE VIA NUENDO

MICROPHONES

SHURE SUPER 55 DELUXE VOCAL MICROPHONE

DPA4099P - PIANO MICROPHONE PAIR

4 x sE V7 - DYNAMIC VOCAL MIC

2 x SHURE SM58 BETA

4 x SHURE SM58

sE DRUM MIC PACK - KICK, SNARE, TOMS,
OVERHEADS

ADDITIONAL MICROPHONES AVAILABLE FROM
OUR NEARBY STUDIOS ON REQUEST

A/V

PANASONIC PT-VMZ71EJ LASER PROJECTOR

SAPPHIRE FIXED FRAME SCREEN

(16:10) 80 X 50 INCH

SAMSUNG DISPLAY PANEL

(1080P) 50 INCH

2 X APPLE 4K TV

GREEN ROOM

THE WRITERS ROOM (DIRECTLY ABOVE THE STAGE)
LARGE TABLE AND SEATING FOR REFRESHMENT
SPACE FOR 6-8 PEOPLE.

A photograph of a stage setup featuring a large, arched, metallic-looking structure in the background. In the foreground, there is a grand piano on the left and a drum kit on the right. A large, white, rectangular projection screen is suspended in the center of the stage. The lighting is a mix of purple and blue.

**HANGING
PROJECTION SCREEN**

**NOT ADVISABLE WITH TALENT
ON STAGE**

A photograph of the same stage setup as above, but with the hanging projection screen removed. Instead, a large, white, rectangular digital display panel is positioned in the center of the stage. The background structure and foreground instruments remain the same. The lighting is a mix of purple and blue.

**DIGITAL
DISPLAY PANEL**



ALFIE'S SOHO

First Floor, 49 Greek Street, Soho, London, W1D 4EG

Floor Plans & Measurements

The attached floor plans are the most detailed available. You're welcome to book a visit to discuss details or take measurements. We do not provide additional measurements via email to avoid misinterpretation for your specific need.

Licensing

Alfie's Soho operates under **The Union Club's premises licence (16/13059/LIPVM)** for alcohol sales and entertainment. Alcohol may be sold **Monday to Saturday 10:00–01:00** (after 23:00 only with food or a private pre-booked function) and **Sunday 12:00–23:30** (after 22:30 with the same restrictions). The **roof terrace is only accessible with advance booking via The Union Club** (additional charges apply). **TheMusicLicence: CUS-02436284**. Additional terms at soho.live/eventterms.

Accessibility

Alfie's is on the **first floor of a listed townhouse**, accessible only by a **steep staircase**. We advise guests needing assistance to contact concierge@soho.live in advance.

Insurance, Fire & Risk Assessment

Insured by **Accelerant Insurance Europe SA (£5,000,000, ACLCL231078)**. Employers must ensure liability cover for staff. **SIA-accredited** employees must register with management. Security is managed by **Premium Security Services UK**. Fire & risk assessments are displayed at the entrance and available on request.

TECHNOLOGY & PRODUCTION

All our venues come equipped with premier production support, ensuring a seamless and high quality experience. Below is a pricing guide for additional services, though costs may fluctuate on peak seasonal dates.

SECURITY & GUEST SERVICES

At Piano Bar Soho (Carlisle St.), the front door is part of the venue, so security is not typically provided. Instead, a host welcomes guests, checks them in and manages access via the doorbell system.

At Alfie's (Greek St.), all private hire bookings include one SIA-certified Door Person.

Additional charges may apply for events exceeding 6 hours.

Service	Price
Additional SIA Security / Door Person	£175
Cloakroom Attendant & Event Cloakroom	£130
Additional Guest List / Check-In Host	£105

CUSTOM BRANDING & VENUE ENHANCEMENTS

Service	Price
Custom Printed Menus (branded with messaging and design), required when adapting our standard menu	£330
Removal of Alfie's Stage Sign	£210
Additional Effect Lighting (RGBW Uplighters, 6 units)	£330
Additional Effect Lighting (RGBW Uplighters, 10 units)	£450
Custom Logo Gobo Projection (floor projection)	£320

AV & DISPLAY TECHNOLOGY

At Piano Bar Soho, Carlisle St.

Equipment & services	Price
Additional 50-inch LED Panel with Apple TV 4K	£300
'Wonder' 10 Million Pixel Display System (10 embedded display panels with custom animated artwork or logos)	£240
Use of 40-inch Library Fixed Panel Screen	Included
Use of 120-inch Screening Room 4K Screen and Projector	Included

At Alfie's, Greek St.

Equipment & services	Price
50-inch Screen with Apple TV 4K	£300
Laser Projector & Floating 80-inch Screen	£1,050

SOUND & MUSIC EQUIPMENT

Service	Price
Additional Radio Microphones	£190
Use of Venue Musical Instruments or Sound Equipment (outside of artists booked via Soho Live Music Club, requires advance permission and an engineer)	£210

FILMING, RECORDING & POST-PRODUCTION

Service	Price
Filming (per videographer)	£350
Multi-Track Audio Recording of Performances	£270
Audio Post-Production & Editing (per half-day studio time)	£150
Video Post-Production & Editing (per half-day studio time)	£150
Event Photography (including edited photos)	£290
Live Streaming (public channels or private paywalls)	from £2,950

External filming, photography and commercial activations require advance permission from Soho Live Music Club. Further details can be found in our terms and conditions of hire at www.soho.live/eventterms

VENUE MODIFICATIONS & ARTWORK PREPARATION

All artwork and source materials must be submitted at least 7 days in advance to allow for technical preparation. Due to the unique nature of our spaces, we have strict limitations on additional decorations or modifications, which must be discussed in advance.

ARTISTS FOR YOUR EVENT

From intimate acoustic trios to full scale bands, Soho Live delivers world class Jazz, Blues and Neo-Soul performances. Our roster features the finest musicians, regularly performing at venues such as Ronnie Scott's (London), Lincoln Center (New York) and Jamboree (Barcelona).

Honed through their residencies at Piano Bar Soho and Alfie's Soho, our artists are no strangers to high profile events, from product launches and award ceremonies to film premieres.

MUSIC PRICING GUIDE

Prices are for performances at Soho Live Music Club venues as part of full venue hire. For external bookings, pricing is available upon request.

Heritage Jazz Bands (signature club style, 3 x 45-minute sets)

Ensemble	Pricing
Solo Piano or Guitar	£350
Jazz Duo (Piano & Lead Horn / Bass)	£525
Jazz Trio (Rhythm Section or Lead Horn / Vocal)	£750
Jazz Quartet (Featured Horn / Vocal)	£1,050
Jazz Quintet (Expanded Horns / Vocal)	£1,400

Additional Genres & Special Performances

Performance type	Pricing
Piano Requests (sing-along US Piano Bar experience)	£1,200
Premier DJs (vinyl and signed DJs available)	from £950
Four-Piece Covers Band (vocals, guitar, bass, drums; rock and pop nostalgia with London's finest session musicians)	£2,100
Specialist (looking for something unique? We can provide signed featured artists, even sitar players or bagpipes)	£POA



WHERE THE ENTERTAINERS ENTERTAIN.

EDDIE IZZARD

"CHARMIN"

"A SECRET WO

RONNIE WO

"EFFORTLE

JUDI DENCH

CABLE MUSIC, IN

JENNIFER SAUNDERS

OF ENTERTAIN

GARY LINEKER

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SOHO LIVE
MUSIC CLUB



Soho Live Venues Limited
(Co. No 13440166)
16 Carlisle Street
London, W1D 3BT
(VAT No 422725905)

TERMS & CONDITIONS FOR PRIVATE HIRE BOOKINGS AT SOHO LIVE MUSIC CLUB

Terms and conditions for private events at Soho Live Music Club

These terms and conditions apply to all Soho Live Music Club venues, managed by Soho Live Venues Limited, including but not limited to, The Piano Bar Soho at 16 Carlisle Street, Soho, W1D 3BT and Alfie's Soho at 49 Greek Street, Soho, W1D 4EG. These terms are automatically agreed upon when the initial or partial Booking Deposit is received. Please read carefully as they are binding to your Booking Deposit and your booking as a whole.

FACILITIES AND TIMINGS

- Soho Live Music Club will provide the facilities and services as described in your correspondence with our Event Organiser.
- For bookings over four hours, access to the venue is granted ONLY half an hour before the event for setup and half an hour after for breakdown, unless otherwise agreed. For bookings under four hours, there is no additional timing or access available unless agreed in advance.
- Licence extensions are subject to Westminster Council approval and are limited in availability. This must be agreed with Soho Live Music Club, the Operator.
- Delivery times must be pre-arranged with Soho Live Music Club, otherwise any delivery will not be accepted.
- Access to areas, rooms and facilities outside of the pre-arranged event must be agreed in advance. This includes our rooftop terrace and our other outside spaces, which must be specifically itemised in the Booking Invoice.

PRIVATE HIRE CHARGE AND MINIMUM SPEND

- Private Hire Charges apply solely to the rooms booked for your event.
- Private room hire does not grant non-members access to other areas of our Members Club unless specified.
- Any shortfall from the initial quote will be charged as Private Event Hire and is non-refundable.
- Quotes are based on initial enquiry details. Changes in guest numbers or timings may revise the quote. Reducing or increasing guest numbers less than 14 days before the event may incur additional fees.
- The number of attendees must be confirmed 7 days prior to the event.

DEPOSITS AND PAYMENTS

- An initial Booking Deposit, as stated on the deposit invoice, is required to confirm your event and is payable on receipt of the invoice. For events more than 90 days in the future, a partial deposit may be agreed to secure the booking, with the rest of the deposit paid 90 days before the event.
- The remaining balance for the Private Hire booking is due 30 days before the event, unless otherwise agreed.
- All payments are pre-paid. The Booking Deposit is redeemable against the final bill.
- We accept credit card payments and bank transfers for deposits. All events will receive a deposit invoice.
- Outstanding bills must be settled on the event day. Unless additional guarantees are in place, bar tabs will be settled in £500 increments. Not settling in these increments may stop service during the event with no compensation. Post-event invoicing is not available.
- Late payments may incur statutory interest at 8% above the Bank of England base rate.

DAMAGES DEPOSIT

- Certain events require a refundable Damages Deposit, notified at the time of booking and payable with the final balance.
- We inspect the venue within 24 hours of the event and return the Damages Deposit in full within 10 working days, less any deductions for damage, property loss or additional cleaning. We provide an itemised statement with photographic evidence of any deduction.
- Where damage exceeds the Damages Deposit, the balance remains payable within 14 days of invoice.

CANCELLATION

- Cancellation with more than 90 days' notice: 50% of the Booking Deposit is refunded and 50% is retained.
- Cancellation with 90 days' notice or less: the Booking Deposit is non-refundable in full.
- Cancellation with 30 days' notice or less: all sums paid, including the Private Hire balance and any pre-purchased items, are retained.
- Cancellation with 20 days' notice or less may also incur a food wastage charge.
- In case of a force majeure event, a full refund is provided.
- Date changes will be accommodated where possible. Non-refundable and non-transferable expenses remain the client's responsibility. Last minute changes may impact event quality.

DECORATIONS AND CUSTOMISATIONS

Any decoration or venue customisation needs to be agreed in advance with the Event Organiser. Decorations must not damage the venue, must comply with fire regulations, and should be coordinated with the Event Organiser on the day if they need to be moved. Using our built-in screens or other projection elements requires 14 days' notice with the Event Organiser working with our in-house production team for design. This includes lighting designs and colours, as well as themes for music or specific requests. If any design elements, film or photos are requested in a particular format, they must be sent with 7 days' notice. Requests made with less than 7 days' notice may not be fulfilled, or additional charges may apply.

FILMING, PHOTOGRAPHY AND RECORDING

Filming, photography or recording for commercial exploitation must be agreed in advance with the Event Organiser. Any branding or representation that makes it look like the venue belongs to the booking party or another entity must also be pre-approved by the Event Organiser, and additional fees may occur.

RESTRICTIONS ON COMMERCIAL ACTIVITIES

The event cannot be used for direct selling, taking purchases or handling cash transactions for merchandise without prior permission from the Event Organiser.

CORKAGE AND EXTERNAL CATERING

- No food or drink may be brought into the venue except where agreed in writing in advance with the Event Organiser and itemised on the Booking Invoice.
- Where agreed, corkage is charged at £20 per bottle opened, plus our 13% service charge, payable in advance.
- External caterers and suppliers must be approved in advance, provide evidence of public liability insurance of not less than £5 million and current food hygiene certification, and comply with our venue and licensing conditions. A service charge of £18 to £25 per guest applies, minimum 30 guests, quoted on request and payable in advance.
- Any food or drink brought in without prior written agreement may result in immediate termination of the event and forfeiture of all deposits and charges.

DAMAGES

- Clients are responsible for any damage caused by themselves, their guests or agents. Damage or property loss charges will be applied.
- Soho Live Music Club is not responsible for loss or damage to articles left before, during or after the event.
- A £150 cleaning charge applies for sickness due to drunkenness.

VAT AND SERVICE CHARGE

- All charges exclude VAT.
- Our 13% Service Charge is non-VAT rateable and pooled for distribution among the hosts that work your event. It is applied to all Food and Drink purchases during your event, including corkage, and you understand this is non-negotiable for private hire bookings.

PRE-ORDERING DISCOUNTED PRICING

Pre-order pricing applies exclusively to purchases made at least 7 days prior to your event. Offers are valid only for the specified quantities and items listed at the time of purchase. All stock must be consumed on site in compliance with licensing laws, and any unused stock will remain at the venue, as returns, exchanges or refunds are not permitted. The service charge for pre-orders is compulsory and will be applied at the point of sale, which will be distributed directly to your serving staff.

FOOD AND DRINK

Menus should be discussed directly with your Event Organiser. Changing or adding elements less than 14 days before the event is unlikely to be possible, particularly at peak Private Hire seasons. If you are purchasing Food and Drink on behalf of your guests it is your responsibility to ensure your guests are informed of dietary information and allergy information, which is all available on request from your Event Organiser. It is your responsibility to notify us of any guest requirement prior to the event taking place to see if it is possible to accommodate. If it is not agreed at the point of booking it is not guaranteed.

LICENSING AND HEALTH AND SAFETY

Most of the rooms in our venues are licensed for over 18s only, even if accompanied by an adult. Any under 18s must be pre-approved to ensure legal compliance. We are a Challenge 25 operator, so if you are lucky enough to look under 25, you will need to show ID. Without photographic ID, or if you appear intoxicated, you may be denied entry, and no refunds or compensation will be provided. Our door policy, and general venue safety policies and liability consents are managed by the operator. This also includes dress codes and allows the operator to retain the right of admission. These are available on request and on display at the entrances of our venues.

Our stage, musical equipment, lighting and PA system are managed by our in-house technical team and cannot be used without prior permission. Any unauthorised use or damage will incur additional charges. Only stage professionals are permitted to use our equipment, and advance permission from the owner is required with at least 7 days' notice for use of our musical instruments and pianos.

All general licensing conditions must be adhered to, including specific undertakings under Temporary Event Notices (TENs) if applicable. Any requests from local law enforcement or the council regarding licensing and Environmental Health, including music volume, must be followed to avoid event termination and deposit forfeiture. Any evidence of illegal substances, or of external food and drink not agreed in writing under the Corkage and External Catering terms above, at your private hire event will result in immediate event termination and forfeiture of deposits and charges. You are responsible for the behaviour of your guests and any damages that occur inside our venues.

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